

Tax & Title Only	Duplicate Title	Out-of-State Transfers	Reconstructed Salvage	Leased Vehicles
<ul style="list-style-type: none"> <li><input type="checkbox"/> TR-2/TR-9 form</li> <li><input type="checkbox"/> Bill of Sale</li> <li><input type="checkbox"/> Manufacturer’s Statement of Origin (MSO), or Title Certificate</li> <li><input type="checkbox"/> RI license/identification required and you must be a Rhode Island resident</li> <li><input type="checkbox"/> Tax form</li> <li><input type="checkbox"/> Out-of-country MSO/Title, please contact 401-462-5774 for requirements</li> <li><input type="checkbox"/> If requesting to have a title sent out of state, you must send a self-addressed stamped envelope</li> <li><input type="checkbox"/> VIN Check - (required on vehicles from out of state obtained from local municipal police department)</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> TR-2/TR-9 form</li> <li><input type="checkbox"/> *Original Lien Release, when applicable</li> <li><input type="checkbox"/> RI license/identification required</li> <li><input type="checkbox"/> Power of Attorney, if vehicle is leased</li> <li><input type="checkbox"/> If requesting to have a title sent out of state, you must send a self-addressed stamped envelope</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> TR-2/TR-9 form</li> <li><input type="checkbox"/> Tax form</li> <li><input type="checkbox"/> Original title if from titled state or Proof of ownership for non-titled vehicles (i.e., a registration with owner’s information)</li> <li><input type="checkbox"/> VIN Check (required on vehicles from out of state obtained from local municipal police department)</li> <li><input type="checkbox"/> Proof of Residency (see list)</li> <li><input type="checkbox"/> Proof of Rhode Island insurance</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> TR-2/TR-9 form</li> <li><input type="checkbox"/> TR-5 form</li> <li><input type="checkbox"/> RI license/identification required</li> <li><input type="checkbox"/> If requesting to have title sent out of state, you must send a self-addressed stamped envelope</li> </ul> <hr/> <p style="text-align: center;"><b>Salvage Title</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> TR-2/TR-9 form (mileage must be listed; Class A or Class B classification must be indicated)</li> <li><input type="checkbox"/> Insurer’s Certificated of Title (title must be properly assigned by insurance company; mileage must be disclosed; liens listed on face of title must be released by lienholder)</li> <li><input type="checkbox"/> Written estimate/appraisal of damage from insurance company</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> TR-2/TR-9 form</li> <li><input type="checkbox"/> Leasing license or waiver letter</li> <li><input type="checkbox"/> GU-1338 insurance on file with Rhode Island DMV</li> <li><input type="checkbox"/> Payment of sales tax or tax permit number on file with Division of Taxation</li> <li><input type="checkbox"/> Certificate of Origin or Title Certificate</li> <li><input type="checkbox"/> Power of Attorney for person signing TR-2/TR-9 form</li> </ul>

**\*IF THE VEHICLE (IN QUESTION) HAS EVER HAD A LOAN, REGARDLESS IF THE LOAN HAS BEEN SATISFIED, YOU MUST OBTAIN AN ORIGINAL ‘RELEASE OF LIEN’ FROM YOUR FINANCIAL INSTITUTION BEFORE SUBMITTING YOUR REQUEST FOR A DUPLICATE TITLE.**

**Signature Documents**

- Valid U.S./U.S. Territory or Canadian driver’s license with photograph, signature and date of birth (may not be expired more than one year).

**Proof of Residency**

**Within 60 Days**

- Utility bill (gas, electric, telephone, cable, oil) in your name or in the name of an immediate family member with the same last name; **or**
- Personal check or bank statement with your name and address (no P.O. box); **or**
- Payroll check stub with your name and address.

**Within Valid Effective Dates**

- Insurance policy for your home/apartment with your name and address; **or**
- Property tax bill for your residence; **or**
- If a minor, school records, which include the student’s address and are for the current school year (or past year if during summer vacation). Acceptable records include a report card, diploma, transcript or ID card, together with parent’s license/ID with same address; **or**
- Valid Voter Registration Card.

**Within 30 Days**

- Letter from Rhode Island shelter or halfway house indicating that applicant resides there. Such a letter must be on letterhead, must be dated within presentation and must include name and contact information of an administrator of the shelter or halfway house.